

KATY ALEXANDER, Practice Manager



Main Responsibilities

The first point of contact for CBL's clients and collaborators. Provision of administrative support to the team of Charcoalblue, assisting with financial duties and day to day running of the studio.

Qualifications

BA Joint (Hons) Degree in English Literature/French, Roehampton Institute, London (also at Universite D'Aix En Provence, France).

Technical Theatre course, City Lit College, London.

Member of Equity, and ABTT.

Experience

Two years working in Arts Administration as Office Manager for Aura Sound Design Ltd.

Six years working in theatre as a Stage Manager.

Stage Manager at Hammersmith Apollo, London for Shooting Stars and The Fast Show Live. Deputy Stage Manager at Royal Court Theatre, London for The Censor, The Weir, Attempts On Her Life, Mojo, The Beauty Queen Of Leenane, The Lights, Sweetheart, Pale Horse. Assistant Stage Manager at Royal Court Theatre for Things Fall Apart, Portia Coughlin. Assistant Stage Manager at Riverside Studios with Channel 4, London for The Channel 4 Sitcom Festival, also with Moving Theatre Company, The Fire Raisers, Casement. Deputy Stage Manager with Dubbeljoint Theatre Company, Belfast (and tour) for The Government Inspector. Other theatres include Bush Theatre, Duke Of Yorks and Ambassadors Theatre.

FUNMI AKINSANMI, Accounts Administrator



Main Responsibilities

Responsible for the day to day running of the finance department, in liaison with the Finance Director, founding Directors and Practice Manager. Duties include preparation of monthly invoices, settling accounts, and providing general administrative support.

Qualifications

BA (Hons – 2.1), Accounting and Finance - Thames Valley University, London

ACCA Qualified (Finals) – London School of Management

Practical Training in Accountancy & Payroll Ltd

Experience

Five years accounting experience for various companies including The White Company Ltd, Think Publishing Ltd and Group 4 Securicor.

Other previous posts include a Sales Official for BT, PA at the West London Mental Health NHS Trust, and (a number of years ago) Co-Presenter on a Teenage TV Talk show at Galaxy Television!

Funmi also sings with the Hill City Mass Choir, London.